

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of meeting

- Date : 15th January, 2020
- Time : 1:30 pm
- Venue : SRPS Conference Room.

- Presided over by
- Prof. (Dr) Archana Lala, Chairperson.

Members Present :

- Prof. (Dr) Archana Lala, Group Director, S.R. Group of Institutions, Jhansi, Chairperson, IQAC.
- ~~Dr.~~ Dr. Ashish Kumar Gupta, Asso. Prof., S.R. College of Professional Studies, Jhansi, ^{IQAC} Coordinator.
- Mr. S.K. Singh, Registrar, S.R. College of Professional Studies, Jhansi. ~~sk Singh~~
- Dr. Ajay Gupta, Professor, Department of Biotechnology. ~~Aj~~
- Dr. Vikash Chaurasiya, Associate Professor HOD, Department of Business Administration.
- ~~Dr.~~ Dr. C.P. Singh, Assistant Professor, HOD, Department of Computer Applications.
- Mr. Mayank Jain, Assistant Professor, Department of Agriculture. ~~M Jain~~
- Dr. Rashmi Rai, Principal, SRPS, Jhansi. ~~Rashmi Rai~~
- Ms. Deepika Kamariya, Coordinator, Department of Biotechnology. ~~Deepika~~

Agenda

- Construction of vermicomposed unit for organic farming.
- To Review the actions initiated on the resolutions taken in the earlier meeting.
- To review the progress of NAAC work in the institution.
- To discuss about the information required for preparation of quantitative and qualitative data in respect of various parameters of assessment as suggested by NAAC.
- To discuss about various measures needed to update ICT facilities in the Classrooms.
- To discuss about Library Automations.
- Developed sensor based light automation in the College Campus.

Discussions :

- The meeting started on a welcome note by ISAC Coordinator Dr. Ashish Kumar Gupta. He has given a presentation on the progress made in the presentation of the work, Criteria wise as given by NAAC for quality assessment.
- The awareness of Anti-ragging policies in Campus is to be reminded by faculty to the students as the new academic year is going to begin in the last week of September.
- Solar panel working is found to be satisfactory and AR informed that college has already applied for net meter facility. Verification by the concerned.

authorities is Completed and the progress report is awaited.

- It is suggested by the HOD BBA that the students can be motivated to participate in more number of extension activities to increase the social outreach.
- Around 35% of the work is completed in the quantitative parameter and in qualitative parameters 1 and 2 and 3 Criteria write ups are completed and Submitted for review and revision of IOAC.
- The cell also has reviewed the progress of the work done towards the preparation of SSR and found that initial preparation is completed in all the parameters.
- The cell reviewed ICT facilities in the classrooms and found that all the class rooms are equipped with LCD Projectors and Connected with LAN facility. HOD of BCA Suggested that lesson plans and other instructional content can be shared through a cloud in the common server to enable easy sharing.
- Quotations are requested from vendors for complete automation and they will be forwarded to Management for approval.
- The cell also discussed the resources available in the library and found that library is having a facility to access a number of e-journals and e-resources and decided to increase them further.

Resolutions :

- It is resolved to submit the data filled in quantitative parameters at the end of every week for review to the ISAC. The Suggestions made shall be implemented immediately with information to the Coordinator.
- The ISAC also has decided to increase the number of extension activities in the Community through extracurricular activities cell of the institution and to motivate more student participation in the programs.
- The library automation to be completed before completion of the Current academic year.
- Anti Ragging Committee shall be composed for the Current academic year and the same to be informed to the students and faculty. The anti-ragging forms have to be distributed to the students and they have to be duly signed by the students of second year.
- The ISAC Coordination will review the progress and will initiate measures for speedy completion of the work with information to the other members in the cell.

The meeting concluded with vote of thanks proposed by ISAC Coordinator Dr. Ashish Kumar Gupta.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

- Date : 20th May, 2020
- Time : 2:00 pm
- Venue : SRCPS Conference Room.

- Presided over by
- Prof (Dr.) Archana Lala, Chairperson.

Members Present :

- Dr. Rashmi Rai, Principal, SRCPS, Jhansi. Rashmi
- Prof. (Dr) Archana lala, Group Director, S.R. Group of Institution, Jhansi, Chairperson, IQAC. Amma
- Dr. Ashish Kumar Gupta, ASSO. prof., S.R. College of Professional Studies, Jhansi Coordinator (IQAC). Am
- Mr. S.K. Singh, Registrar S.R. College of Professional Studies, Jhansi. sk Singh
- Dr. Ajay Gupta, Professor, Department of Biotechnology. Am
- Dr. Vikash Chaurasiya, Associate Professor, HOD, Department of Business Administration.
- ~~Prof.~~ C.P. Singh, Assistant Professor, CP HOD, Department of Computer Application.
- Mrs. Mayank Jain, Assistant Professor. Department of Agriculture. MJain

Agenda :

- To review the action initiated on the resolutions made in the earlier meeting.
- To review the progress made related to various parameters of NAAC.
- To discuss about the time lines for submission of institutional information for NAAC preliminary assessment.
- To review the measures taken for automation of library and office.
- To review the progress of self study Report for NAAC.

Discussions :

- The Coordinator ISAC Dr. Ashish Kumar Gupta, started the meeting with a welcome note and presented the progress of the preparation of the SSR parameter wise.
- Library is currently partially automated. To make it fully automated, library software quotations are produced and presented to the management for approval. Mr. Phool Singh suggested for a demo from the vendors.
- The actions initiated in the last meeting for increasing the number of extension activities are discussed and there is a positive response from the students, and results were found to be satisfactory.

- Mr. S.K. Singh informed that Anti-ragging committee was constituted and distributed Anti-ragging forms to the students and conducted an awareness program in association with local Police Department.
- Quotations for office automation are procured and forwarded to the management for approval.
- The management has requested for presentation from the vendors for finalizing the proposals.
- The coordinator, Dr. Ashish Kumar Gupta reviewed the data presented in the Parameters and suggested some modifications to be done in the quantitative parameters towards presenting the information more accurately.
- The Principal suggested conducting training sessions in the direction of enhancement of soft and Communication skills so as to increase the count of number of students getting placed in Companies.
- The qualitative parameters need to be written more crisply and reflect the work of the organisation more effectively.
- The HODs have informed that the students of BBA and BCA have registered for MOOCs offered by various institutions to progress in e-learning quadrant.

- Authorization from Electricity department is awaited for establishment of Net Meters for utilization of Solar energy.
- The cell discussed the time lines for submission of IIDA and decided to submit the same by the end of June, 2020.

Resolutions :

- Report of various activities initiated by the institutions to be maintained with proper back up in the form of Soft and hard copies in the departments and with a copy to the office.
- To complete the preparation of Executive Summary required in self study report in the first week of July and Presentation of the same for management approval.
- The preparation for the preliminary submission of the information to be completed by 30th June, 2020.
- Completed IIDA to be submitted in the last week of June, 2020.
- Completed Campus recruitment training to be conducted for the final year MBA student to improve the placements in consultation with Director, Training and Placements.

- To review the Progress of preparation of Self - Study Report in the first week of July, 2020.

The meeting concluded with a vote of thanks by the senior faculty,
- Dr. Ajay Gupta.