

Link is given below for online students grivance

<http://www.srcps.in/Grievance.aspx>

This Student Grievance Form provides guidance for students in following the grievance process for academic and non-academic grievances, and complaints of unlawful discrimination or unfair treatment. Use this form to document your grievance.

Student Personal Details

Name of student*

Father Name

Email*

Mobile No.*

Gender

- Male
- Female
- Transgender

Department

- BBA
- BCA
- BSC (Hons.) Biotechnology
- BSC (Hons.) Agriculture

Year

- First Year
- Second Year
- Pre-Final Year
- Final Year

Grievance Column

In the space, state your grievance. Be as specific as possible. If this is an academic grievance, please give the faculty's name, and department.



Respondent

The Person against whom the grievance is made, kindly mention the department of the respondent.

Please Enter the type of grievance

- Academic
- Non-Academic
- Discrimination

Type the characters

Creation of the Committee

Grievances Redressal Committee has been constituted in the college. It deals with all types of grievances, complaints and malpractices including those received from Students. The Grievance Redressal Committee will enquire the grievances and suggest the final action to be initiated at the institutional level for the redressal of the same. Any student may approach the committee members, if he/she has any grievance regarding academic and non-academic matters and the committee will take up necessary action. The college constituted Grievance Redressal Committee in the year 2016.

The Objectives of the Grievance Redressal Committee:

- To provide a support system for the students to address their grievances.
- To initiate proactive measures to redress the grievances of the students.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal.
- To get suggestions periodically from the students for improvement.

The details of the committee members are furnished below:

Grievance Redressal Cell				
S.R College of Professional Studies, Ambabai Jhansi				
S.N.	Name of Member	Designation	Position in the Committee	Contact No
1	Er. C.P Singh	HOD,BCA	Incharge	9889032632
2	Dr. Vikash Chaurasiya	HOD,BBA	Co-Incharge	9889397222
3	Mr. Ramesh Singh Patel	Assistant Professor,Department of Agriculture	Member	9889032637
4	Ms.Neetendra bhargav	Assistant Professor,Department of Agriculture	Member	9889032633
5	Ms. Smita Kennith	Placement Officer	Member	9889282189
6	Mr. Brijkishore Kushwaha	Assistant Professor,Department of Agriculture	Member	9889032629
7	Mr.Adarsh Shrivastav	Assistant Professor,Department of Biotechnology	Member	9889032641

Responsibilities:

- The grievances at departmental level are governed by the concerned mentors, class Coordinators and Department Heads then and there.
- Unresolved grievances at the departmental level are referred to the Grievance Redressal Committee.

Grievance Handling Mechanism

- The students approach the committee to voice their grievances regarding academic and non academic matters. The cell redresses the grievances at individual and class level and grievances of common interest. Students are encouraged to use the suggestion box placed on the campus to express constructive suggestions and grievances.
- Suggestion Boxes are provided in every building and grievance records are placed at vantage points in the college (including the Library and Lab) for the students/staff to air their grievances. Complaints dropped in the 'Suggestion Box' by students and oral complaints are also redressed. All complaints are scrutinized by the management and the grievance redressal cell. HOD/Principal regularly attends to these on daily basis. The college assures students that once a complaint is made, it will be treated with confidentiality.
- Besides there is an exclusive mechanism to address the issues relating to women and their grievances.

Creation of the Committee

The institution has established a Women Empowerment Cell to create awareness on women's right and protection of women faculty and students and to make the college campus a safe place for them. With an aim of creating awareness of their rights and duties the cell organizes and participates in seminars, workshops and also takes up women's issues and problems. It also provided a platform for women to share their experiences and views regarding their status in the society and to suggest ways to develop and empower themselves. The college constituted Women Empowerment Cell in the year 2017.

Objectives:

- To promote a culture of respect and empathy for female gender.
- To generate awareness on guidelines of Supreme Court with respect to sexual harassment.
- To help women to get financial support by identifying the source and inculcate entrepreneurial attitude among young girls so that they can be employers rather than being employees.
- To educate women on the importance of good health and nutrition.
- To motivate the women and girls towards self-protection and raise voice against all kinds of discrimination.
- To work in coordination with SHE team for safety of women.

Selection procedures:

The faculty and students gives their choice for acting as coordinators in the Women Empowerment Cell. Based on the choice given by the faculty and students, the College Academic Committee in consultation with Head of the Department selects the coordinators.

Constitution of the Training and Placement Cell:

Women Empowerment Cell				
S.R College of Professional Studies, Ambabai Jhansi				
S.N.	Name of Member	Designation	Position in the Committee	Contact No
1	Dr..Divya	Assistant Professor, Department of Agriculture Science	Coordinator	8319370630
2	Ms. Aliya Aijaz	Assistant Professor, Department of Agriculture Science	Member	9451489107
3	Ms. Vertika Dixit	Assistant Professor, Department of Buss.	Member	7572059256

		Administration		
3	Mr.Srajika Gupta	Student	Member	9305678252
4	Mr. Seema	Student	Member	6280801493
5	Sharsti Mukharji	Student	Member	9519918743

Roles and Responsibilities:

- Follow the mandatory guidelines and directions of the Bundelkhand University, Jhansi, regarding the security arrangement for the safety of girl students and women staff of the institution.
- Plan, organize and conduct programme concerning women's welfare.
- Organized health awareness programme.
- Organized awareness lectures/Workshops for women on different aspects of gender amity.
- To identify possible entrepreneurial opportunities for girl students and sources of financing.

Creation of Committee :

- Ragging means the doing of any act which causes, or is likely to cause any physical, psychological or physiological harm of apprehension or shame or embarrassment to a student, and includes
- Teasing or abusing of playing Practical joke on, or causing hurt to any student.
- Asking any student to do any act, or perform anything, which he/she would not, in the ordinary course, be willing to do or perform.
- Keeping in view the need to prevent Ragging, the college constituted Anti-Ragging Committee and Anti-Ragging Squad in the year 2014. Every year before commencement of the first year class work they are reconstituted.

Objectives :

The following are the objectives and responsibilities of the committee:

- To prohibit, prevent and eliminate the scourge of ragging including any conduct by any student whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student.
- To monitor, direct and oversee the functions and performance of the Anti-Ragging Squads in prevention and curbing of ragging in the institution.

Constitution of the Anti-Ragging Committee

Anti-Ragging Cell				
S.R College of Professional Studies, Ambabai Jhansi				
S.N.	Name of Member	Designation	Position in the Committee	Contact No.
1	Er. C.P Singh	HOD,BCA	Incharge	9889032632
2	Dr. Vikash Chaurasiya	HOD,BBA	Co-Incharge	9889397222
3	Mr. Karunakar Dubey	Assistant Professor,Department of Agriculture	Member	9889032626
4	Ms.Neetendra bhargav	Assistant Professor,Department of Agriculture	Member	9889032633
5	Ms. Smita Kennith	Placement Officer	Member	9889282189
6	Mr. Mayank Jain	Assistant Professor,Department of Agriculture	Member	9889032638
7	Mr.Adarsh Shrivastav	Assistant Professor,Department of Biotechnology	Member	9889032641

The responsibilities of Anti-Ragging Committee and Anti-Ragging Squad are as follows:

- To be vigilant at all hours all around the campus and other places vulnerable to incidents of and having the potential of, ragging and shall be empowered to inspect such places.
- To make surprise raids at other places vulnerable to incidents and having the potential for ragging.
- To conduct an on-the-spot enquiry into any incident of ragging referred to it by the faculty or student or parent or guardian, as the case may be: and the enquiry report along with recommendations shall be submitted to the Head of the Institution for action.
- To ensure the display of posters on Institution and Department Notice Boards and other prominent designated places.
- The Anti-Ragging Squad regularly makes rounds in the campus to effectively monitor the student's behavior in the campus.
- To offer services of counseling and create awareness to the students on the evils of Ragging.
- To inform about the Suggestion Box which is placed in the college which helps the students to drop complaints or any kind of problems.

Session:- 2023 - 2024

Gopal Products

Date:

Page No.

Minutes of the meeting

Date:- 11th November 2023

Time:- 11:30 AM

Venue:- SRCPS conference room

Proceeded by -

DR Divya Parihar

Members present -

01 DR Divya Parihar

02 DR Adiya Aijaz

03 Miss Vertika

04 Shrijika Gupta

05 Shristi Mukherjee

Agenda

- To understand the introduction and objective of women empowerment
- Current status of women empowerment on campus
- Challenges faced by female students and staff
- Strategies for women empowerment
- Formation of women empowerment cell
- Action plan and timeline
- conclusion and next steps

Discussion:-

- Introduction and objective -

The meeting began with a welcome address by DR Divya Parihar who emphasised the importance of women empowerment. The objective of the meeting was to discuss ways to promote women empowerment and formation of the cell

- current status of women empowerment on campus -

DR Divya Parihar presented a report on the current status of women empowerment on campus, highlighting the existing initiatives and programmes

- challenges faced by female students and staff -

- lack of safe spaces
- stereotyping and bias

- strategies for women empowerment

- creating safe spaces and increasing representation in leadership position

- conducting workshop and training program.

- Formation of women empowerment cell -

The cell will be responsible for promoting women empowerment on cell

- Action plan and timeline

The attendees decided to provide access to resources and opportunities and a safe space

- conclusion and next steps

- scheduling a meeting with the college administration to discuss the action plan

- finalising the membership of women empowerment cell and spreading awareness about it.

Minutes of the Meeting: → Anti-Ragging cell →

Date - 25/09/2023

Time - 12.00 PM

Venue: - SRCPS Conference Room.

Agenda -

- (1) Review of previous anti-ragging measures and outcomes.
- 2). Discussion of new complaints, if any.
- 3). Planning awareness campaigns and workshops.
- 4). Strengthening monitoring mechanism.
- 5). Any other relevant matter.

Attendees: →

Prof. C.P. Singh Chairperson.

Dr. Vikas Choudhary, member Secretary.

Neetendra bhargava.
Korunkar Dubey.
Aliya Aliya.

~~Aliya~~
Aliya ~~Korunkar~~

Proceedings:-

1) Welcome Address -

The chairperson welcomed all the attendees and briefed them about the importance of meetings.

2) Review of previous minutes;

The member Secretary read out the minutes of the previous meetings which were approved unanimously.

3) Discussion points: →

Status of previous measures;

The Committee, reviewed the outcomes of anti-ragging initiatives undertaken during the last term including the effectiveness of the helpline.

New Complaints: →

Two complaints of ragging were reported and thoroughly discussed. Necessary cases were forwarded to the disciplinary committee.

It was decided to strengthen the anonymity of complaint submission process.

Awareness campaigns:-

A workshop for first year students was proposed to educate them

about anti-stagging policies: →

A pledge ceremony and awareness drive involving senior students were discussed and finalized for [Present date]

Monitoring Mechanisms: →

CCTV coverage in vulnerable areas will be increased.

Surprise checks by faculty members were proposed during the evening hours.

4. Action Items: →

Design and circulate anti-stagging posters across the campus.

update the anti-stagging portal for online complaint submission.

Schedule a meeting with the disciplinary committee to address pending cases.

5.) Any other Matters: →

The cell emphasized the importance of collaboration with student representatives for a better implementation strategy.

Resolutions passed: →

Immediate action will be taken against reported cases.

A dedicated task force will be formed to monitor high-risk areas.

Conclusion: →

The meeting concluded with a vote of thank by the chairperson.

The next meeting was scheduled for [Insert date].

Prepared by: →

Vikas Choudhary
Member Secretary.

Vikas

Approved by:

Principal.