### Link is given below for online students grivance

http://www.srcps.in/Grievance.aspx

This Student Grievance Form provides guidance for students in following the grievance process for academic and non-academic grievances, and complaints of unlawful discrimination or unfair treatment. Use this form to document your grievance.

## **Student Personal Details**

Name	of student*
Father	r Name
Email	*
Mobil	le No.*
Gende	
$\sim$	Male
$^{\circ}$ F	Female
_	Transgender
Depar	rtment
A	BBA
$^{\circ}$ .	BCA
	BSC (Hons.) Biotechnology
APPL .	BSC (Hons.) Agriculture
Year	
$\circ$ F	First Year
° s	Second Year
	Pre-Final Year
$\circ$	Final Year

#### Grievance Column

In the space, state your grievance. Be as specific as possible. If this is an academic grievance, please give the faculty's name, and department.



The Person against whom the grievance is made, kindly mention the department of the respondent.

Please Enter the type of grievance

Academic

Non-Academic

Discrimination

Type the characters

Submit Info

# **Creation of the Committee**

Grievances Redressal Committee has been constituted in the college. It deals with all types of grievances, complaints and malpractices including those received from Students. The Grievance Redressal Committee will enquire the grievances and suggest the final action to be initiated at the institutional level for the redressal of the same. Any student may approach the committee members, if he/she has any grievance regarding academic and non-academic matters and the committee will take up necessary action. The college constituted Grievance Redressal Committee in the year 2016.

# The Objectives of the Grievance Redressal Committee:

- To provide a support system for the students to address their grievances.
- To initiate proactive measures to redress the grievances of the students.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal.
- To get suggestions periodically from the students for improvement.

## The details of the committee members are furnished below:

	Grievence Redressal Cell S.R College of Professional Studies, Ambabai Jhansi				
S.N.	S.N. Name of Member Designation Position in the Committee Contact I				
1	Er. C.P Singh	HOD,BCA	Incharge	9889032632	
2	Dr. Vikash	HOD,BBA	Co-Incharge	9889397222	
	Chaurasiya				
3	Mr. Ramesh Singh	Assistant	Member	9889032637	
	Patel	Professor, Department of			
		Agriculture			
4	Ms.Neetendra	Assistant	Member	9889032633	
	bhargav	Professor, Department of			
		Agriculture			
5	Ms. Smita Kennith	Placement Officer	Member	9889282189	
6	Mr. Brijkishore	Assistant	Member	9889032629	
	Kushwaha	Professor, Department of			
		Agriculture			
7	Mr. Adarsh Shrivastav	Assistant	Member	9889032641	
		Professor, Department of			
		Biotechnology			

### **Responsibilities:**

- The grievances at departmental level are governed by the concerned mentors, class Coordinators and Department Heads then and there.
- Unresolved grievances at the departmental level are referred to the Grievance Redressal Committee.

#### **Grievance Handling Mechanism**

- The students approach the committee to voice their grievances regarding academic and non academic matters. The cell redresses the grievances at individual and class level and grievances of common interest. Students are encouraged to use the suggestion box placed on the campus to express constructive suggestions and grievances.
- Suggestion Boxes are provided in every building and grievance records are placed at vantage points in the college (including the Library and Lab) for the students/staff to air their grievances. Complaints dropped in the 'Suggestion Box' by students and oral complaints are also redressed. All complaints are scrutinized by the management and the grievance redressal cell. HOD/Principal regularly attends to these on daily basis. The college assures students that once a complaint is made, it will be treated with confidentiality.
- Besides there is an exclusive mechanism to address the issues relating to women and their grievances.

## **Creation of the Committee**

The institution has established a Women Empowerment Cell to create awareness on women's right and protection of women faculty and students and to make the college campus a safe place for them. With an aim of creating awareness of their rights and duties the cell organizes and participates in seminars, workshops and also takes up women's issues and problems. It also provided a platform for women to share their experiences and views regarding their status in the society and to suggest ways to develop and empower themselves. The college constituted Women Empowerment Cell in the year 2017.

# **Objectives:**

- To promote a culture of respect and empathy for female gender.
- To generate awareness on guidelines of Supreme Court with respect to sexual harassment.
- To help women to get financial support by identifying the source and inculcate entrepreneurial attitude among young girls so that they can be employers rather than being employees.
- To educate women on the importance of good health and nutrition.
- To motivate the women and girls towards self-protection and raise voice against all kinds of discrimination.
- To work in coordination with SHE team for safety of women.

# **Selection procedures:**

The faculty and students gives their choice for acting as coordinators in the Women Empowerment Cell. Based on the choice given by the faculty and students, the College Academic Committee in consultation with Head of the Department selects the coordinators.

### **Constitution of the Training and Placement Cell:**

Women Empowerment Cell				
	S.R College of Professional Studies, Ambabai Jhansi			
S.N.	Name of	Designation	Position in the	<b>Contact No</b>
	Member		Committee	
1	DrDivya	Assistant Professor,	Coordinator	8319370630
		Department of Agriculture		
		Science		
2	Ms. Aliya	Assistant Professor,	Member	9451489107
	Aijaz	Department of Agriculture		
		Science		
3	Ms. Vertika	Assistant Professor,	Member	7572059256
	Dixit	Department of Buss.		

		Administration		
3	Mr.Srajika	Student	Member	9305678252
	Gupta			
4	Mr. Seema	Student	Member	6280801493
5	Sharsti	Student	Member	9519918743
	Mukharji			

### **Roles and Responsibilities:**

- Follow the mandatory guidelines and directions of the Bundelkhand University, Jhansi, regarding the security arrangement for the safety of girl students and women staff of the institution.
- Plan, organize and conduct programme concerning women's welfare.
- Organized health awareness programme.
- Organized awareness lectures/Workshops for women on different aspects of gender amity.
- To identify possible entrepreneurial opportunities for girl students and sources of financing.

#### **Creation of Committee:**

- Ragging means the doing of any act which causes, or is likely to cause any physical, psychological or physiological harm of apprehension or shame or embarrassment to a student, and includes
- Teasing or abusing of playing Practical joke on, or causing hurt to any student.
- Asking any student to do any act, or perform anything, which he/she would not, in the ordinary course, be willing to do or perform.
- Keeping in view the need to prevent Ragging, the college constituted Anti-Ragging Committee and Anti-Ragging Squad in the year 2014. Every year before commencement of the first year class work they are reconstituted.

#### **Objectives:**

#### The following are the objectives and responsibilities of the committee:

- To prohibit, prevent and eliminate the scourge of ragging including any conduct by any student whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student.
- To monitor, direct and oversee the functions and performance of the Anti-Ragging Squads in prevention and curbing of ragging in the institution.

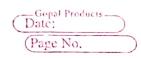
**Constitution of the Anti-Ragging Committee** 

Cons	Constitution of the Anti-Ragging Committee			
		Anti-Ragging Cell		
	S.I	R College of Professional Studies, Am	babai Jhansi	
S.N.	Name of Member	Designation	Position in the	Contact
			Committee	No.
1	Er. C.P Singh	HOD,BCA	Incharge	9889032632
2	Dr. Vikash	HOD,BBA	Co-Incharge	9889397222
	Chaurasiya			
3	Mr. Karunakar	Assistant Professor, Department of	Member	9889032626
	Dubey	Agriculture		
4	Ms.Neetendra	Assistant Professor, Department of	Member	9889032633
	bhargav	Agriculture		
5	Ms. Smita	Placement Officer	Member	9889282189
	Kennith			
6	Mr. Mayank Jain	Assistant Professor, Department of	Member	9889032638
		Agriculture		
7	Mr.Adarsh	Assistant Professor, Department of	Member	9889032641
	Shrivastav	Biotechnology		

### The responsibilities of Anti-Ragging Committee and Anti-Ragging Squad are as follows:

- To be vigilant at all hours all around the campus and other places vulnerable to incidents of and having the potential of, ragging and shall be empowered to inspect such places.
- To make surprise raids at other places vulnerable to incidents and having the potential for ragging.
- To conduct an on-the-spot enquiry into any incident of ragging referred to it by the faculty or student or parent or guardian, as the case may be: and the enquiry report along with recommendations shall be submitted to the Head of the Institution for action.
- To ensure the display of posters on Institution and Department Notice Boards and other prominent designated places.
- The Anti-Ragging Squad regularly makes rounds in the campus to effectively monitor the student's behavior in the campus.
- To offer services of counseling and create awareness to the students on the evils of Ragging.
- To inform about the Suggestion Box which is placed in the college which helps the students to drop complaints or any kind of problems.

Gopal Products
Date: Session: - 2023 - 2024 (Page No. Minutes of the meeting Date: - 11th November 2023 Time: - 11:30 AM Venue :- SRCPS conjevence room Proceeded by -DR Dívya Parihay Members present -DR Divya Paulhay DR Adiya Aijaz Miss Vertika Shrijika Gupta Shotsti Mukheyjo 04 Agenda To understand the introduction and objective of women empowerment - Convert status of women empowerment on campus - Challenges faced by female students and stays - Strategies for women empowerment - Formation of women empowerment cell - Action plan and time line - condusion and next steps Discussion 8-- Introduction and objective -The meeting began with a welcome address DR Divya Pavihar who emphasised the importance of the meeting was to discuss ways promote women empowerment and formation of the cell

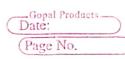


- convert status of women empowerment on
Campus -
DR Divya Parihay presented a
empowerment on campus, Highlighting the existing initiatives and programmes
empowerment on campus, Highlighting the
existing initiatives and programmes
-challenges faced by female students and staff- lack of safe spaces  • stereotyping and bias
lack log saje spaces
- stereotyping and bias
- Strategies for women empowerment  · Creating saye spaces and increasing  representation in leadership position
· Creating daye spaces and increasing
- representation in leadership position
· Conducting workshop and training program.
- Formetico al mano emperado de
- Formation of women empowerment cell -  The cell will be responsible
jou promoting women empowerment on cell
Jon Jones ampowerment on cell
- Action plan and timeline
The attender decided to armide
access to resources and opportunities and a
- Action plan and timeline  The attended decided to provide acceus to resources and opportunities and a saye space
U T
- Conclusion and next steps
· scheduling a meeting with the college
- Conclusion and next steps  • Scheduling a meeting with the College administration to discuss the action plan
empowerment cell and spreading awareness about it.
empowerment cell and spreading awareness
about it.

Date:  Page No.
Minutes of the Meeting:—) Anti-Ragging (cell-)
Date - 25/09/2023
Time - 12.00 PM
Venue: - SRCPS Conference Room.  Agenda -
Agenda—  (1) Review of pouvious anti-oragging  measures and outcomes.
2). Discussion of new Complaints, if any.
3). Planning awareness campaigns and workshops
1). Storing thering mondituring mochanism.
5). Any other orderant matter.  Attendes:
Fig. C.P. Singh Chair pegison.
Der Vikers Chowiasiya, member Lecontary,  Nectendra bharigara.
Allya Arjaz. Ally

(Page No. Welcome The chairperson welcomed all the attenders and briefed them about the Impositance Seculsion points Deuxious - graggèng dwiend was decided to Strengthen sub mession wear proposed to ea

about anti-sugging policies:-
A pledge ceremony and almorner doing
Involving Lenion Ustudents were
A pledge commony and almornes doing  Involving Lenion Students hoere  discussed and Jinalized you [Insent date]
Monitoring Mechanisms: -)
The second secon
CCTY Coverage En vulnerable areas
CCTY Coverage En Vulnerable cureas  will be gruneased.
The state of the s
Surpocise Checks by Jaculty members Luence proposed diving the exenting  - hours.
1100110 peroposed during the exenting
- 1005
-1 Arling glams:
1. Action Items: -> Design and Concuerte  anti-oragging poster across the Campus.
and ranging poster across the rampus.
- GIGT Stagling Position
undate the anti-granding poortal you
update the anti-ragging posital Josi online complaint submission.
- OTHER CONTRACTOR SCHOOL
Chadrella a marting united of allein linguis
Schedule a meeting with the displinary Committee to address pending causi
Committee 90 addies pencing con
5) Any other Meder:
U 10 1 Ambre
The cell emphasized the Impositence
of collaboration with student, suprescripting
Jon a betten Implementation strategy
- Relationship and the second
the same of the sa
The state of the s



Repaletions passed: -> gmmediate action
9mmediate action
uiel be taken against suponted coures.
A dedicated task force will be primed
A dedicated task force will be promod to mont ton Figh - siesk arms.
Conclusion: -> The meeting Concluded with a vote of thank by the Chairporson.  The meeting was Scheduled Jose [Insert date].
Charge por you
the next meeting was Scheduled 4091
[greent date].
poupared by:->
Vikas chonasiya Vikas
Vikas cho nasiya  Member Segritary.
Apperoved by:
Down cipal.